

**MOMENCE, ILLINOIS
APPLICATION FOR BUILDING PERMIT**

Name: _____ **Date:** _____

Address: _____ **Legal Description:** _____

Contact Phone Number: _____

Project Address: _____ **Value of Project \$** _____

EXCERPT FROM SECTION 14 2-1 OF THE MOMENCE ZONING ORDINANCE:

All applications for building permits shall be accompanied by a plat in duplicate, drawn to scale, showing the actual dimensions of the lot or lots to be built upon, the size of the building or structure to be erected or structurally altered, its location on the lot or lots, and such other information as may be necessary to provide for the enforcement of these regulations.

WAS THE HOUSE BUILT BEFORE 1978? YES NO

DESCRIPTION OF BUILDING OR STRUCTURE ALTERATION:

NOTE: Use additional sheets or blueprints if necessary to supply complete information.

Owner or Contractor

Building Department

APPROVED DENIED

ISSUE FEE \$ _____
ELECTRICAL FEE \$ _____
PLUMBING FEE \$ _____
TOTAL DUE \$ _____

****Note additional \$50.00 may be charges per extra inspection and/or re-inspections****

ALL BUILDING PERMIT APPLICATIONS: MUST BE ACCOMPANIED BY A COMPLETE SET OF PLANS. THIS INCLUDES DIMENSIONED SITE PLAN, FLOOR PLAN, SECTION DRAWINGS AS NECESSARY, SHOWING ALL GROUND, SUPPORTS, BEAMS AND CONSTRUCTION MATERIALS. CONSTRUCTION MATERIALS SHOULD BE LABELED BY DIMENSION, SPECIES, GRADE AND ON-CENTER DIMENSIONS. THERE SHOULD BE ENOUGH INFORMATION ON THESE PLANS FOR ANY CONTRACTOR TO COME ON THE JOB SITE AND COMPLETE THE PROJECT WITHOUT ANY QUESTIONS. WITHOUT PROPER PLANS AND INFORMATION, APPLICATION WILL BE DENIED.

ROOFING PERMITS: SHOULD SHOW WHETHER ROOF IS TO BE STRIPPED OR NOT. MAXIMUM OF 2 LAYERS IS ALL THAT IS ALLOWED WITHOUT STRIPPING. ALL ROOFING CONTRACTORS MUST BE STATE LICENSED AND A COPY PRESENTED WITH APPLICATION UNLESS IT IS ALREADY ON FILE WITH THE CITY BUILDING INSPECTOR.